

Resetting Netid Password for Current Students

1. Navigate to <https://netid.usf.edu/>
2. Select "Reset your USF NetID password."
3. Enter either your netid **which is a portion of your name** **or your U#** **found on your usf id card**
4. Select your birth month and day: Mon DD
5. **Instead of the last four of SSN, put in the activation code**
6. Answer your secret question.
7. Reset your password to **UBP@usf_ _** where **_ _** are two digits you can remember.
8. Attempt to login using her NetID and Password.

Any questions? Contact Ms. Blaustein at blaustein@usf.edu or 813-974-1014.

Activating Neditd for New Students

1. In a web browser, go to <https://netid.usf.edu>
2. Click on 'Activate Your USF NetID'
3. Fill in First Name and Last Name
4. Enter your USF ID# in the box provided. Your USF ID is **found on your USF Id card**
5. Select your Birthday month and day from the drop downs.
6. Enter the 4 digit activation code: **(in place of last 4 of your SSN)**
7. Click on Activate NetID
8. Read the Account Agreement and click on "I agree"
9. Choose yes or no to mobile messaging.
10. Select a Net ID from the drop down menu and click on 'Select this Net ID for activation'
11. **Write down netid. You will enter it in the Handbook Quiz.** It will be the first field you fill in when you login.
12. Select a "Secret Question" and type in an answer (the secret question/answer is required to reset a forgotten password so remember it, write it down, or, take a photo.)
13. Take the cybersecurity quiz. You must answer all questions correctly.
14. Set your password to "**UBP@usf_ _**" where **_ _** are two digits you can remember
15. You should see a confirmation that the password was set and activation is complete